



# TOWN OF HUACHUCA CITY

*The Sunset City*

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

PHONE (520) 456- 1354 • TDD (520) 456-1353 FAX: (520) 456-2230

E-MAIL: [tmitchell@huachucacityaz.gov](mailto:tmitchell@huachucacityaz.gov)

## HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00<sup>PM</sup> THURSDAY, OCTOBER 13, 2016

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

**Present:**

**Mayor:** Ken Taylor

**Mayor Pro-Tem:** David A. Perry

**Council Members:** Johann Wallace  
Christy Hirshberg  
Walter Welsch  
Donna Johnson

**Town Clerk/Administrator:** Tammy J. Mitchell, MMC

**Town Attorney:** Thomas Benavidez

**Absent:** Anna Gonzales

- C. **Approval of Minutes and Executive Session Minutes from the Town Council Meeting of September 22, 2016.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action to approve the Minutes from the Regular Council Meeting and Executive Session Minutes for September 22, 2016, **seconded** by *Mayor Pro Tem Perry*. *The minutes from the executive session will be on the next agenda.*

**Motion** made by *Mayor Taylor* to approve the Minutes from September 22, 2016, **seconded** by *Councilmember Wallace*.

**6-0 Motion Carried**  
**Councilmember Johnson**  
**abstained**

- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**  
None

E. **Reports by Council Members and Officers:**

1. ***Councilmember Welsch - Library/Senior Center***-Council member Welsch reported since the last council meeting there have been 26 new library cards. This week is the Comicon at the Library and had over 150 people during the day this event. This event has been very popular with many patrons asking to do this again next year. The next scheduled event is the teen selfie scavenger hunt in November and the Polar Express will be held on December 9<sup>th</sup>. Also, the Friends of the Library are selling raffle tickets for booze and non booze baskets. Council member Welsch said that the Senior Center is still serving food.
2. ***Councilmember Johann-Wallace-Planning and Zoning***- Councilmember J. Wallace reported that the WLB group was here yesterday and it was a low turnout. Even with a low turnout the content was valuable. The content was good and they are preparing to start on the first draft. Council member Wallace stated he will try to get some more input from the town and pass it along.
3. ***Council Member Hirshberg-Parks and Recreation***-Council Member Hirshberg reported that we did not have a meeting this Monday due to the Holiday. Also, the flyers have gone out for the Trunk or Treat event, response is positive and well received. Barbara Redpath of the Parks and Rec's Commission has donated handcrafted prize plaques for the vehicle participating, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place. We will have the costume contest for the children who want to participate. On November 12<sup>th</sup> will be the craft and small business expo. The vendor agreements are available at the library and city hall and are up on the web site. On December 9<sup>th</sup> will be the Tree Lighting and the Polar Express.
4. ***Councilmember Johnson - Public Safety***- Council member Johnson reported as of 10/10/2016 the police department responded to 1,383 calls for service and affected 931 traffic stops, issued 271 warnings and equipment repair orders with 350 separate violations, issued 607 separate charges on 461 tickets. The animal control has responded to 187 calls for service. The fire department responded to 187 calls for service and responded to 350 EMT calls and 51 fire calls. Dispatch has cleared 366 calls for service, answered 9,469 calls and greeted 4,023 visitors. Council member Johnson said her mom had a mountain lion around her home and she called the police and after she called in to report it, she waited and waited for someone to tell her what is going on. I found out that if you want the police to contact you back on a call you have to request for them to do so. Chief Thies reported that he attended the WLB meeting and it was good and had good information. We are in the process of researching body cameras with our policy and procedure. Mr. Arnett will be finished with the police academy in about three weeks so we will have another officer on duty. Chief Allmon stated that at our picnic we had about 60 people in attendance and he wanted to thank those that helped; Jane and Joe they donated all the hamburgers and hotdogs, Mr Goad donated his snow cone machine and Mike and Debbie Laird donated chips and M&M gave a cash donation to help with the water. Chief Allmon said he is in the process for the motorcycle run for the Christmas Toy Drive. The new Fire Truck was ordered and we are in the process of waiting the 120 days.
5. ***Mayor Pro Tem Perry - Public Works***- Council member Perry reported we had water problems in upper Huachuca. We had a resident that had a problem with

his water and we had to get that fixed therefore, it interrupted a few parts of the city.

6. **Councilmember Gonzales - Finance-** Clerk Mitchell reported that the auditors are doing things a little different this year. They are coming in to meet our accountants and finance clerk to pull documents and get prepared for the audit.
7. **Mayor Taylor -Mayor** Taylor stated that there is a lot of talk about Dusk till Dawn opening on social media. We have not had closed meetings we are scheduling meeting hopefully in December. There is a proper process to follow so we are making sure we are following all of this.  
Mayor Taylor said that a few children came to the WLB and gave a speech Councilmember Welch got their names and Mayor and Councilmember Wallace went to the school and presented a certificate to them.
8. **Tammy Mitchell - Town Clerk's/Administrator Report-** Clerk Mitchell reported that our front desk clerk Bobby Chapman retired and is now a full time Arizona Ranger. The council wished him well.

**F. Unfinished Business:**

1. **Discussion and/or Action [Mayor Taylor]: Adopting a salary range or pay schedule for employment positions at the Town.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*. There was discussion on the clerks pay, Council member Wallace said that if we have a city manager then we need to lower the town clerks pay. It was decided that the town clerk pay stay the same, Fire Chief pay changed to 50/75 thousand. Council member Welsch suggested putting the hours you work for the city on the bottom of this sheet. We will have the final version at the next meeting.

**No Action**

**G. New Business:**

1. **Discussion and/or Action [Mayor Taylor]: Approval of application for membership on the Parks and Rec's Commission, Ms. Mary Coon.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*.

**Motion** made by *Mayor Taylor* to approve Ms. Mary Coon to be a member of Parks and Recreation, **seconded** by *Councilmember Hirshberg*.

**6-0 Motion Carried**

2. **Discussion and/or Action [Mayor Taylor]: Executive [closed] session, pursuant to A.R.S. 38-431.03 (A)(1) and (4), to discuss terms of employment and salary or salary range of the Chief of Police, Jim Thies; following the executive session, the Council might take action to establish the rate or range of pay for the Chief of Police and/or to direct the Town Attorney.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*.

**Motion** made by *Councilmember Johnson* to increase Chief of Police Jim Thies wage to 65,000 per year and make him salary, **seconded** by *Mayor Taylor*.

**5-1 Motion Carried**

**Councilmember Wallace voting Nay**

3. **Discussion and/or Action [Town Attorney]: First reading of Ordinance No. 2016-20, an ordinance of the Town amending the Town Code, Title 9 “Public Peace Morals and Welfare,” Chapter 9.05 “General Offenses,” adding new section 9.05.240, prohibiting permitting or encouraging underage drinking**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*.

**No Action**

- H. **Payment Approval Report in the amount of \$98,874.53.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*.

**Motion** made by *Mayor Taylor* to approve the payment of \$98,874.53, **seconded** by *Councilmember Hirshberg*.

**6-0 Motion Carried**

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

1 Joy Banks: Dusk Till Dawn – Adult Entertainment in the vicinity of Homes, schools, playgrounds, etc is not what this town wants. It will be too close to the children center.

2. Karla Rothrock: Dusk Till Dawn – Children’s Crises Center is opening soon and it is against the law to have an establishment this close to our facility.

- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.**

1. Discussion and/or Action [Councilmember Johnson]: Town Hall Security and Metal Detectors etc.

- K. **Adjournment: p.m.**

**Motion** made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember Johnson*.

**7-0 motion Carried**

Approved by Mayor Taylor on October 27, 2016.

Mayor, Kenneth Taylor

Attest: \_\_\_\_\_  
Town Clerk Tammy J. Mitchell, MMC

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on October 13, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator